



United Nations
Economic Commission for Africa



Ninth conference on Climate Change and Development in Africa

Santa Maria, Cabo Verde

13-17 September 2021

Information note for participants



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Introduction

Welcome to the Ninth Conference on Climate Change and Development in Africa (CCDA-IX)!

The conference sessions will be held in virtual and in-person at the **Hilton Hotel in Santa Maria, Sal Island, Cabo Verde** from **13 to 17 September 2021**.

Please find below general information on conference arrangements that may be helpful in planning your travel to Sal Island and for your participation in the Conference.

Additional information regarding CCDA-IX can be found on the ECA web page for the Conference (www.uneca.org/ccda9).

Conference overview

The ninth CCDA will be held on the theme, *“Towards a just transition that delivers jobs, prosperity and climate resilience in Africa - leveraging the green and blue economy”*

Pre-events will take place on 13 to 14 September 2021. The Conference itself will commence on 15 September with two high-level panel discussions and end on 17 September 2021.

The 9th CCDA will use a paper smart event model where all documentation will be provided on an internet portal accessible on mobile devices, tablets and laptops using WiFi. Limited printing will only be done upon request.

For more information, please refer to the provisional programme, which is available on the ECA website at: www.uneca.org/ccda9.

Conference venue and hotel accommodation

The Conference will be held at:

Hilton Cabo Verde Sal Resort (Ministerial Conference)
Address: Avenida dos Hoteis, Santa Maria 4111, Sal Island
Telephone: (+238) 334 4405
Mobile: (+238) 938 3902 (Karen Zorz)
Email: caboverdesalresort@hilton.com

The Hilton Hotel includes 1 auditorium for 150 people that will be divided into two rooms for pre-events and breakout sessions, as 3 meeting rooms for 35 people each one. All these rooms are free of charge for the pre-events. In addition, the Secretariat office will be also placed at Hilton Hotel.

In addition to Hilton facilities, nearby hotels also offer suitable spaces for hosting pre-events, in case all conference rooms are occupied at Hilton. However, the organizers will be only able to help with the meeting rooms booking at Hilton Hotel.

Although we recommend the Hilton Hotel, the participants are kindly requested to contact the hotels directly to arrange, confirm and guarantee their bookings, informing that they are attending CCDA-IX to get the preferential rates. Participants will be responsible for bearing all the costs associated with their accommodation.

All participants are kindly requested to note that the Conference organizers will not be in a position to provide hotel accommodation for those who fail to arrange their hotel accommodation directly with the recommended hotels.

Visa and immigration requirements

All participants must have a passport that is valid for at least three months and should check the visa requirements for entering Cabo Verde.

All participants attending the Conference will receive courtesy visas on arrival in Praia or Sal Airports regardless of their nationality and will receive from ECA an official letter issued by the government of Cabo Verde indicating this. To obtain the visa on arrival, participants will be required to produce and present both the invitation letter and visa letter to the immigration authorities. Kindly ensure that you print and bring with you both letters.

Participants are required to pre-register five days prior to their travel using the form provided at <https://www.ease.gov.cv/> and process the Airport Security Fee.

The Airport Security Fee (TSA) is due as a compensation for the services provided to air transport passengers and it is intended to cover the costs related to human and material resources allocated to ensure border security and safety as well as for the prevention and repression of illegal acts and for the safety enhancement of the civil aviation system

The TSA is charged on both domestic and inter-national flights. The TSA amount for domestic flights remains at 150 CVE and it will continue to be charged at the time of ticketing.

Regarding international flights, the TSA was set at 3,400 CVE and it will be charged at the time of registration when using the online electronic platform (www.ease.gov.cv) or, exceptionally, on arrival at the Border. On arrival, TSA payments can be made in cash or credit card, although it is strongly recommended to pay it online. Holders of diplomatic, service or special passports (ex: UN passport, UA or UE laissez-passer...) are exempted from paying the TSA.

Airport reception and transportation

The host government will provide a meet and greet service at Sal Airport at both the VIP and normal arrival areas where a dedicated Conference protocol desk labelled with the Conference banner will be clearly visible.

Participants will be assisted with immigration formalities, baggage collection, coordinate transport and transfers to the hotel, if needed.

The Government of Cabo Verde will provide transportation to participants from Sal Airport to the hotel..

Kindly note that participants who are not staying at the venue will be responsible for their own daily transportation to and from the venue. In order to facilitate transport on arrival at the airport and at the end of the Conference, participants should submit their itinerary via www.uneca.org/CCDA9/itinerary-information.

Registration and Accreditation

Online registration

All participants attending in person must complete the online registration form indicated in the invitation letter well in advance and no later than **Friday, 10 September 2021** in order to facilitate the accreditation process, visa processing and the issuance of badges. Note that the online upload of a passport photo is mandatory for provision of a badge. The online portal allows participants to upload key information and will facilitate logistical preparations for the Conference. All participants registering online will receive a confirmation email that will facilitate visa processing.

Participants participating virtually will be required to complete a Zoom registration form, after which they will receive the link to attend the Conference sessions.

Badges

For security reasons, participants attending in person will be required to show a valid Conference badge in order to gain access to the Conference venue and meeting rooms.

Conference badges, which must be worn at all times, will be issued at the registration desk at the Hilton Hotel between the 13th and 15th September. The loss of a badge should be reported immediately to the registration counter.

Conference languages

The working languages of the Conference are English, French and Portuguese. All official sessions will have interpretation in the 3 languages.

Local language

The official language of Cabo Verde is Portuguese, which is used in most written communication, including newspapers. However, Creole is mostly used in conversation. Creole is based on African languages but with additions from several European languages. The Creole dialect used can vary from island to island.

Currency

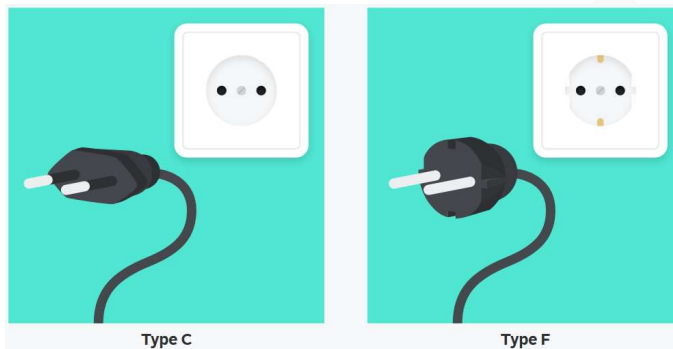
The Unit of currency is the Cabo Verdean Escudo (CVE).

Official exchange rate to Euro is fixed 1 Euro for CVE 110.265.

Exchange rates with Dollar fluctuates. Most internationally recognized currencies can be exchanged at commercial banks, hotels and international airports. Euros are widely accepted in Santa Maria. Major credit cards are accepted in most hotels,.

Electricity supply and voltage

The standard voltage in Cabo Verde is 220V supply voltage and 50Hz. For Cabo Verde, standard European plugs are used. Images of the socket types are shown below:



Plug type C has two round pins and type F has two round pins with two earth clips on the side.

Mobile telecommunications services

There are two mobile phone operators: CV Telecom and Unitel T+.

A 3G SIM card will be offered to participants on arrival.

Many foreign mobile telephone companies offer roaming services to their customers in Cabo Verde.

Immigration requirements

To comply with national customs regulations, conference participants should declare if any, the professional and conference equipment in their possession when entering Cabo Verde.

Health Requirements

Yellow Fever

Cabo Verdean Ministry of Health requires all travelers coming from countries endemic to Yellow Fever to produce proof of vaccination at border posts.

COVID-19

For international travel out of or into Cape Verde, you'll need to present a COVID-19 PCR test (RT-PCR or Ag-RDT) done in the last 72 hours before you travel. You can [book your test online](#) on some of the islands.

Tests are available at health centres and cost 6500CV Escudos (around €60). You can find a [list of health centres](#) online.

If you are travelling to or from Cape Verde and transiting other countries, you should check with your airline or travel provider about entry requirements when transiting other countries.

There are ferry and airline connections operating between islands. If you're travelling between islands, you'll need to [complete an online health surveillance form](#) and present a COVID-19 rapid test certificate of a negative TDR, PCR or antigen test done 72 before departure.

It is mandatory to complete the International Travel Form provided at <http://travel.gov.cv> before travel.

First aid

First aid will be provided free of charge by medical personnel at the Conference venue. The following medical facilities are located in the nearby town of Santa Maria:

Health Center of Santa Maria Address: Travessa da Fábrica - Santa Maria, Ilha do Sal

Telephone: (+238) 2421130 /9926601

Procedures for media accreditation

All media will require accreditation by the Host Government and the Conference secretariat.

Note for media professionals attending the Conference from outside Cabo Verde

All invited sponsored and self-sponsored media professionals travelling to Cabo Verde will be required to register online at <http://www.uneca.org/CCDA9>. Once registration is approved by the organizing team, an official invitation letter will be sent to each individual to facilitate the entrance to Cabo Verde. Once registration is approved, media professionals will receive courtesy visas, too.

Invited media professionals must submit a letter of assignment and one valid official identification document (such as a press card, work identification document, driving licence or passport) to denekews.uneca@un.org as proof of media affiliation. Those items should also be presented on arrival at the registration counter at the Conference venue.

A media centre will be set up at the venue to facilitate media coverage of the Conference. More information on this will be communicated directly to registered media.

Media equipment: Media professionals travelling to attend the Conference from outside Cabo Verde will be required to complete an equipment form to facilitate customs clearance. The form will be sent to invited media together with an official invitation letter.

Onsite registration: Cabo Verde-based media professionals can apply for onsite registration; they will need to present a letter of assignment and passport at the designated media desk, starting 13 September 2021. Cabo Verde-based media are invited to write to Antonio Palazuelos Prieto a.palazuelos@un.org shortly before the start of the session for further information on the procedures to be followed.

Facilities and services

Internet

ECA will adopt a paper-smart organizational approach during the ninth CCDA Conference: participants will be encouraged to use electronic media as much as possible and every effort will be made to reduce the number of documents printed. To help achieve those objectives, high density wireless connectivity will be made available at the Conference, allowing for multiple devices to connect.

Security advisory

The Government of Cabo Verde will provide 24-hour security for all VIPs attending the Conference. The hotel and conference venue will be monitored and guarded by police officers.

As is the case in any other tourist resort town, visitors are discouraged from venturing into unlit areas at night. Conference participants are, moreover, strongly encouraged to read the security information provided by their hotels to ensure their personal safety.

While you are at the Conference venue, please ensure that you:

1. Wear your conference badge visibly and show it to any authorized person who asks to see it.
2. Do not leave bags and parcels unattended, as they may be confiscated or destroyed.
3. Do not bring unauthorized persons or children into the conference facilities.
4. Look after your valuable property.
5. Check that you have all your documents and personal items before you leave conference halls and meeting rooms.
6. Inform the Security and Safety Service or a security officer on duty if you lose anything valuable.

When you are in your hotel, please follow the following safety advice:

1. Upon entering or leaving your hotel room, make it a habit to lock the door.
1. Before leaving, inspect your room to make sure that no money, jewellery, cameras or other valuables are visible.

2. Deposit valuables or any other important portable items at the reception desk and obtain a receipt or leave them in the safe in your hotel room before going out.
3. Should you observe anything suspicious or out of the ordinary, please contact the Security and Safety Service.

Emergency contact information

United Nations Department of Safety and Security

UN Liaison Officer in Cabo Verde
Carlos Fernandes
carlos.fernandes@cv.jo.un.org
+238 998 03 06

United Nations Economic Commission for Africa
Mr. Jaki Azmi
Deputy Chief Security and Safety Services. UNECA
azmij@un.org
+263 778728784

Host Government and Other Emergency Contacts

Hilton Hotel Security Unit (Conference venue)
Address: Avenida dos Hoteis, Santa Maria 4111, Sal Island
Telephone: (+238) 334 4405
Mobile: (+238) 938 3902 (Karen Zorz)
Email: caboverdesalresort@hilton.com

Santa Maria Police Station
Address: Travessa da Fábrica - Santa Maria, Ilha do Sal
Telephone: (+238) 242 11 32
Website: <http://www.policianacional.cv>

Emergency Medical Rescue Ambulance Services (EMRAS)

Address: Rotunda do Club One, Santa Maria

Telephone: +238 9991358 / +238 2411131
Email: albertogomes11@gmail.com

General information about Santa Maria

Santa Maria is a town in Cape Verde, on the southern tip of Sal Island. Its long, wide beaches are backed by resorts. The town is dotted with pastel-colored buildings, al fresco restaurants and live-music bars. The old harbor's Weigh House recalls Sal's salt-trading history. The

area's clear waters are home to rays and sea turtles. Nearby, exposed Kite Beach is a popular kitesurfing destination.

Climate

The average temperature in Cabo Verde in the month of September ranges from 18°C minimum to 28°C maximum.

Time zone

Cabo Verde observes Cape Verde Time (CVT), which is one hour behind Coordinated Universal Time (UTC-1 or GMT-1).

Conference venue

